



## Quick Guide to Proceedings at our AGM

Tuesday 2<sup>nd</sup> December 2104

### Quorum

- At least 30 financial members must attend for the meeting to proceed.
- If less than 30 attend, the meeting will be postponed for one week.
- If less than 30 members attend the second meeting, the meeting can still proceed.

### Voting for the Board

- There are two ways to vote:
  1. Attend the AGM and complete the ballot paper which will be handed out at the meeting.
  2. If you are unable to attend the AGM, voting members may submit their proxy forms via mail/fax to the ENSW office no later than 5:00pm Friday 28<sup>th</sup> November or via email to [andrea@ensw.org.au](mailto:andrea@ensw.org.au) by 5:00pm Sunday 30<sup>th</sup> November.
  3. Equestrian NSW mailing address: PO Box 7077, Wetherill Park BC NSW 2164 or facsimile: (02) 9620 2260
- **You can only give your proxy to another member with the same membership category, as in, if you are a Senior Competitor, your proxy must be a Senior Competitor also. Proxy forms will not be accepted at the meeting.**
- The voting ballot paper will have four names and four boxes. They will only be handed out at the meeting.
- Place a number in each box, using "1" as your first preference, "2" for your second preference and so on. Make sure that there is a number in each box.
- The three Board nominees with the lowest scores will be declared elected to the Board.