

NSW Dressage Riders Representative

Dressage NSW provides for a Riders Representative to represent the riders of NSW on the Committee of Dressage NSW.

The Riders Representative position is a co-opted member of the Dressage NSW Committee.

In general terms, a co-opted committee member is one that is appointed to fulfil a specific role or function on behalf of the committee. They commit to work for and contribute to the DNSW committee to ensure that it achieves its constitutional and operational objectives.

The Riders Representative should be actively involved in the sport as a competitive rider, preferably with experience at regional club level as well as attending competitions at Clarendon and major competitions.

Term of Office

- Co-opted committee members are appointed for a 12-month period to be renewed in August-September each year.
- Expressions of Interest for the position of Riders Representative will be called for on-line.
- Voting for the position of Riders Representative will take place on-line.
- Riders who are members of Equestrian NSW may vote in the election of the Riders Representative.
- The result of voting for the position of Riders Representative will be announced at the rider's forum meeting held at the NSW Dressage Championships each year (where possible).
- The person elected to the position will begin their term of office immediately after endorsement by the Dressage NSW committee.

Nominations nomination

- The position will be advertised on the Dressage NSW and Equestrian NSW website and in Centreline (if possible).
- Expressions of Interest will be called for on-line and Expressions of Interest forms will be emailed to riders and are available on the DNSW web site.
- The Dressage NSW committee will endorse the position.

Specific Functions and Responsibilities

The functions and responsibilities of the Riders Representative are the same as for any co-opted position to the Committee of DNSW, namely:

- Is responsible and answerable to the committee for a set task or area of responsibility;
- Is properly prepared for meetings and presents regular updates and reports on activities associated with their area of responsibility, either verbally or in writing to the Committee.
- Notifies the Admin Secretary of major items so that they can be included on the agenda;

- Attends and actively participates in committee meetings (attendance may be electronic);
- Follows the rules of the meeting and co-operates with the instructions of the President;
- Considers the interests of all members likely to be affected by a decision;
- Offers any special knowledge, skills and competencies to the committee;
- Complies with the Code of Conduct established for DNSW committee members;
- Works within a Position Description established for their function or role if applicable.
- Maintains close contact with the Executive.

The Riders Representative specific responsibilities

- Arranging a riders' forum in conjunction with the NSW Dressage Championships each year.
- Arranging for minutes of each meeting to be taken and such minutes to be forwarded to Dressage NSW to be published on the website.
- Liaise with riders of all levels to canvass their views in relation to rider issues and report back to Dressage NSW.

Qualities and competencies required.

- Good communication skills, both written and oral
- A high level of knowledge and understanding of competition requirements and EA Rules as applicable

Personal Attributes

- High degree of personal and professional integrity.
- Ability to maintain confidentiality.
- Capacity to engender respect from riders, officials, owners and others involved in the sport.
- An ability to work as part of a team and to exercise initiative when required.

Other

- Co-opted members must be members of Dressage NSW and Equestrian NSW.

DNSW Constitution (27-k)

The Committee may co-opt additional members, not more than four in number, for particular functions or purposes. Co-opted Members must be members of the Association or be formally admitted to Honorary Membership of the Association for the duration of their appointment as Co-opted Committee Members. Co-option for a particular event will end automatically when the event has been completed and a report has been prepared. Co-option for an on-going function will end automatically at the next Annual General Meeting of the Association. Co-opted Members have the status of other Committee members in all respects but have no rights to vote at a Committee meeting or to become an Office bearer.