

Dressage NSW Amateur Owner Rider Liaison Position Description and Procedures

NSW Dressage Amateur Owner Rider Liaison

Dressage NSW provides for a Riders' Representative to represent the riders of NSW on the Committee of Dressage NSW. The Amateur Owner Rider (AOR) Rider representation position is a liaison role and will act as an advisory to the Riders Representative and therefore the DNSW Committee.

In general terms, the AOR Liaison will work in conjunction with the NSW Dressage Riders Representative and be a representative of the division of Amateur Owner Rider Dressage, within a Riders Subcommittee of NSW.

The AOR TOR will remain in draft proposal until after the 2024 NSW Dressage Riders Forum, as an emerging document. DNSW would like to have this position in place for 2024. It has been decided to call for nominations now with the aim of appointing an AOR liaison rider at the AOR Australian Championships held in Tamworth in December 2023. The appointment is subject to endorsement of the Committee of DNSW who will ratify the candidate at the next available committee meeting. From 2024 the position will be filled at the NSW Dressage Championships.

Term of Office

- Nominations for the position of Rider's Representative will occur in 2023 at the National Amateur Owner Rider Championships, voted in by either an in-person or proxy vote. The 2024 election will be held at the NSW State Championships concurrent with the NSW Dressage Riders Forum.
- The person elected to the position will begin their term of office immediately after endorsement by the Committee of Dressage NSW at the first meeting held after the AGM of Dressage NSW.
- Committee liaison positions are appointed for a **12-month period** to be renewed after the AGM each year.

Nominations

- The position will be advertised on the Dressage NSW web site and other social media as deemed appropriate leading up to the National AOR Championships.
- Nominations will be called for from an online application process and the position can be filled prior to the event if there is a consensus.
- The Committee of Dressage NSW will endorse the position.

Specific Functions and Responsibilities

- The functions and responsibilities of the liaising AOR Rider Liaison are namely.
- Is responsible and answerable to the Committee for a set task or area of responsibility.
- Contributes to the NSW Riders Representative report.
- When in attendance, follows the rules of the meeting and obeys instructions of the President.
- Considers the interests of **all members** likely to be affected by a decision.
- Offers any special knowledge, skills, and competencies to the Committee on a need-to-need basis.
- Complies with the Code of Conduct established for DNSW members.
- Works within a Terms of Reference established for their function or role if applicable.
- Maintains close contact with the Executive as required and NSW Dressage Riders Representative.

The AOR Riders Representative specific responsibilities:

- Liaise with Amateur Owner Riders of all levels to canvas their views in relation to rider issues and reporting back to the Dressage NSW Riders Representative.
- Provide a written/verbal report to the NSW Riders Representative to present at the DNSW committee meetings and liaise with the DNSW Executive as required.
- Investigate educational opportunities including assisting the organisation of AOR centric activities.
- Attend committee meetings on a need to basis when information is specifically required to be communicated by the AOR Representative liaison.

Qualities and competencies required.

- Good communication skills, both written and oral.
- A high level of knowledge and understanding of competition requirements at all levels.
- Adequate knowledge of meeting procedure.

Personal Attributes

- High degree of personal and professional integrity.
- Ability to maintain confidentiality.
- Capacity to engender respect from riders, officials, owners, and others involved in the sport.
- An ability to work as part of a team and to exercise initiative when required.

Other

- Candidates must be a member of Dressage NSW and Equestrian NSW.
- The Amateur Owners Rider Liaison needs to ensure that they uphold the requirements of Amateur Owner Rider (AOR) status as per the guidelines of Dressage NSW.