DRESSAGE STEWARDS

OUT OF POCKET EXPENSES CLAIM FORM

(As per rule 10.9)

as at 1/1/19

|  |  |
| --- | --- |
| **Name of Steward:** |  |
| **Address:** |  |
|  |
|  |
| **Bank BSB:** |  |
| **Bank Account No:** |  |
| **Name of Account:** |  |
| **Pay Direct to Bank Account:** | **YES NO** |
|  | |
| **Event:** |  |
| **Date/s:** |  |
| **Total hours spent stewarding:** |  |
| **Honorarium – Minimum payment $50 or $20 per hour of judging whichever is the greater (maximum $150 per day)** |  |
| **Kms travelled – round trip** |  |
| **Travel subsidy @ 68c per km (maximum $300)** |  |
| **Other expenses e.g. toll fees** |  |
| **TOTAL AMOUNT DUE:** |  |

**Signature of steward: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_**

**(tear off and keep as a record of what you have claimed)**

**Date:**

**Name of Club:**

**Amount Claimed:**